

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 “Year ending 31 March 2019” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: East Farleigh Parish Council

County area (local councils and parish meetings only):

### Financial year ending 31 March 2019

Prepared by (Name and Role): Sarah O'Callaghan Clerk/RFO

Date: 05/04/2019

	£	£
<b>Balance per bank statements as at 31/3/19:</b>		
Unity Bank Current Account	2,451.0	
Unity Bank Deposit Account	35,224.0	
NS and I	74,974.0	
		112,649.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 <b>(enter these as negative numbers)</b>		
300264 SECAMB	(50.00)	
300266 Farleighs WI	(50.00)	
300267 EF Brownies	(50.00)	
300269 EF Primary School	(50.00)	
[add more lines if necessary] 300271 WFYFC	(50.00)	
300273 Kenward Trust	(25.00)	
300274 Blackthorn	(25.00)	
		(300.00)
Add: any un-banked cash as at 31/3/19		-
<b>Net balances as at 31/3/19 (Box 8)</b>		<b>112,349.0</b>