



EAST FARLEIGH PARISH COUNCIL

Sarah O'Callaghan, Clerk to the Council

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1st November 2018

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the next **MEETING** of **EAST FARLEIGH PARISH COUNCIL**, to be held in the Old School Hall, Lower Road, East Farleigh on Tuesday 6th November 2018. The Meeting will commence at 7.15pm, when it is proposed to transact the business shown on the Agenda below. All meetings are open to the press and public.

Sarah O'Callaghan
Clerk to the Council

Before the meeting, there will be a public session to enable the people of East Farleigh to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments and/or questions to three minutes.

7.15pm PUBLIC FORUM

This section (at the Chairman's discretion may last up to 15mins) is not part of the formal meeting of the Council and minutes will not be produced.

COUNTY COUNCILLOR'S REPORT – if present, County Councillor Paulina Stockell will give a short report on matters affecting East Farleigh. Minutes will not be produced.

BOROUGH COUNCILLORS' REPORTS – if present, Borough Councillors Lottie Parfitt-Reid, Emily Fermor and/or Richard Webb will give a short report on matters affecting East Farleigh. Minutes will not be produced.

POLICE REPORT – if present, the representative from Kent Police will give a report on policing matters affecting East Farleigh. Minutes will not be produced.

COMMUNITY SUPPORT WARDEN'S REPORT – if present, Adam McKinley will report on matters affecting East Farleigh. Minutes will not be produced

AGENDA

- 18/171 APOLOGIES FOR ABSENCE
To receive apologies for absence and to consider whether to approve reasons given.
- 18/172 RECORDING OF PROCEEDINGS
To ask for notification of whether anyone intends to film, photograph or record any items.
- 18/173 DECLARATIONS OF INTEREST AND LOBBYING
To receive any declarations of personal or prejudicial interest Members may wish to make, relating to any items on the Agenda and to report lobbying.
- 18/174 EXCLUSION OF THE PRESS AND PUBLIC
To agree any items to be dealt with after the public (including the press) have been excluded.
- 18/175 MINUTES OF THE COUNCIL MEETING HELD ON 2ND OCTOBER 2018
- 18/175.1 To approve and sign as a correct record.
 - 18/175.2 Matters arising from the minutes not otherwise covered in the agenda.
- 18/176 REPORT FROM THE PLANNING COMMITTEE
- 18/177 PARISH COUNCILLORS
- 18/177.1 To report on any events attended on behalf of the Council, including the Clerk.
 - 18/177.2 To raise matters reported to them by parishioners:
Overgrown hedge in St Helen's Lane – to agree further action, if any.
 - 18/177.3 Any other matters Councillors wish to raise:
KCC Waste Consultation – to agree response, if any.
To agree response to a resident's email on air quality monitoring.
- 18/178 FINANCE
- 18/178.1 To ratify payments made since the last meeting.
 - 18/178.2 To resolve that cheques and BACS transfers presented this month be authorised and signed.
 - 18/178.3 To receive the financial statements for the period 27th September – 31st October 2018.
 - 18/178.4 Any other financial matters:
To review the preliminary draft budget 2019-2020.
- 18/179 REMEMBRANCE
Update on arrangements for the Centenary service.
- 18/180 DEFIBRILLATOR
Update.
To consider quote for defibrillator for Gallants Lane.
- 18/181 TRAINING
To review courses coming up and agree who might attend.

- 18/182 FLOOD PLAN
To receive and approve the updated Flood Plan.
Update on actions from the October meeting.
- 18/183 COMMUNICATION
Update from Communication Working Party.
To consider email from KALC on Data Protection and emails.
- 18/184 VILLAGE CAR PARK
Update.
To receive October Inspection sheet, if done, and agree action as required.
To consider purchasing two steel bollards for the car park.
To consider response to a resident's email about the car park surface.
- 18/185 HIGHWAYS – MAJOR PROJECTS
To receive the November report.
To approve final plans for the Lower Road Traffic Calming Scheme.
To approve consultation letter to residents.
- 18/186 HIGHWAYS - MAINTENANCE
To receive the November report.
To consider tenders for the Maintenance contract.
To consider purchasing three bollards to go on the pavement at the corner of
Kilnbridge Close and Lower Road, to prevent drivers parking there.
- 18/187 FOOTPATHS
To receive the November report.
- 18/188 RECREATION AND PLAY AREA
To receive the October Recreation Ground Inspection sheet and agree action, as
required.
To receive the latest weekly play area inspection sheet and agree action as required.
- 18/189 SPEEDWATCH
Update.
- 18/190 FETE
Update
- 18/191 CORRESPONDENCE
Invitation to the Mayor's Pantomime.
- 18/192 ABSENCES
To note forthcoming absences of Councillors and Clerk.
- 18/193 DATE OF NEXT MEETING
Tuesday 4th December 2018, at 7.15pm in the Old School Hall.