



EAST FARLEIGH PARISH COUNCIL

Sarah O'Callaghan, Clerk to the Council

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31st August 2017

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the next **MEETING of EAST FARLEIGH PARISH COUNCIL**, to be held in the Old School Hall, Lower Road, East Farleigh on Tuesday 5th September 2017. The Meeting will commence at 7.15pm, when it is proposed to transact the business shown on the Agenda below. All meetings are open to the press and public.

Sarah O'Callaghan
Clerk to the Council

Sarah O'Callaghan

Before the meeting, there will be a public session to enable the people of East Farleigh to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments and/or questions to three minutes.

7.15pm PUBLIC FORUM

This section (at the Chairman's discretion may last up to 15mins) is not part of the formal meeting of the Council and minutes will not be produced.

COUNTY COUNCILLOR'S REPORT – if present, County Councillor Paulina Stockell will give a short report on matters affecting East Farleigh. Minutes will not be produced.

BOROUGH COUNCILLORS' REPORTS – if present, Borough Councillors Brian Mortimer, Emily Fermor and/or Richard Webb will give a short report on matters affecting East Farleigh. Minutes will not be produced.

POLICE REPORT – if present, the representative from Kent Police will give a report on policing matters affecting East Farleigh. Minutes will not be produced.

COMMUNITY SUPPORT WARDEN'S REPORT – if present, Adam McKinley will report on matters affecting East Farleigh. Minutes will not be produced.

AGENDA

- 17/111 APOLOGIES FOR ABSENCE
To receive apologies for absence and to consider whether to approve reasons given.
- 17/112 RECORDING OF PROCEEDINGS
To ask for notification of whether anyone intends to film, photograph or record any items.
To agree on retention policy and procedure for recording of meetings by the Parish Council.
- 17/113 DECLARATIONS OF INTEREST AND LOBBYING
To receive any declarations of personal or prejudicial interest Members may wish to make, relating to any items on the Agenda and to report lobbying.
- 17/114 EXCLUSION OF THE PRESS AND PUBLIC
To agree any items to be dealt with after the public (including the press) have been excluded.
- 17/115 CO-OPTION OF PARISH COUNCILLOR
To interview candidates for the vacancy on the Parish Council with a view to co-opting.
- 17/116 MINUTES OF THE COUNCIL MEETING HELD ON 4TH JULY 2017
17/116.1 To approve and sign as a correct record.
17/116.2 Matters arising from the minutes not otherwise covered in the agenda.
- 17/117 REPORT FROM THE PLANNING COMMITTEE
- 17/118 HEALTH AND SAFETY POLICY
To receive update from Cllr Wilson/Cllr Porter for Council to consider.
- 17/119 PARISH COUNCILLORS
17/119.1 To report on any events attended on behalf of the Council, including the Clerk.
17/119.2 To raise matters reported to them by parishioners: update on defibrillator.
17/119.3 Any other matters Councillors wish to raise:
To review Medway Flood Action Plan and agree comments if necessary.
- 17/120 FINANCE
17/120.1 To ratify payments made since the last meeting.
17/120.2 To resolve that cheques and BACS transfers presented be authorised and signed.
17/120.3 To receive the financial statements for the period 29th June – 30th August 2017.
17/120.4 Any other financial matters:
17/120.4.1 To note receipt of the first instalment of the Parish Services Scheme.
17/120.4.2 To receive the complete Annual Return for 2016-17.

- 17/121 VILLAGE CAR PARK
Update.
To ratify the £320 spent between meetings on weeding and cutting back vegetation in the car park before the school goes back.
To receive August Inspection sheet, if available, and agree action as required.
To discuss the issue of overnight parking.
- 17/122 HIGHWAYS – MAJOR PROJECTS
17/122.1 To receive the September report.
17/122.2 Bridge Working Party: update.
- 17/123 HIGHWAYS - MAINTENANCE
To receive the September report.
To agree whether or not to accept Pearson's quote to add the Heath Road footpath to their regular maintenance tasks.
- 17/124 FOOTPATHS
To receive the September report.
To review footpath monitoring.
To agree on whether to reply to the KCC Public Rights of Way consultation.
- 17/125 RECREATION AND PLAY AREA
To receive the September report and August Recreation Ground Inspection sheet and agree action, as required.
To receive latest play area inspection sheet and agree action as required.
- 17/126 SPEEDWATCH
Update.
- 17/127 FETE
Update, if necessary.
- 17/128 BROADBAND
Update.
- 17/129 CORRESPONDENCE
Thank you from the Beals (Tall Pines) for their garden voucher.
Thank you for donation to the Manchester Bombing fund.
Invitation to Mayor's Charity event at Hush Heath Winery.
Invitation the Mayor's Charity Auction Dinner
- 17/130 ABSENCES
To note forthcoming absences of Councillors and Clerk.
- 17/131 DATE OF NEXT MEETING
Tuesday 3rd October 2017, at 7.15pm in the Old School Hall, Lower Road.