



EAST FARLEIGH PARISH COUNCIL

Sarah O'Callaghan, Clerk to the Council

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30th March 2017

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the next **MEETING** of **EAST FARLEIGH PARISH COUNCIL**, to be held in the Old School Hall, Lower Road, East Farleigh on Tuesday 4th April 2017. The Meeting will commence at 7.15pm, when it is proposed to transact the business shown on the Agenda below. All meetings are open to the press and public.

Sarah O'Callaghan
Clerk to the Council

Sarah O'Callaghan

Before the meeting, there will be a public session to enable the people of East Farleigh to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments and/or questions to three minutes.

7.15pm PUBLIC FORUM

This section (at the Chairman's discretion may last up to 15mins) is not part of the formal meeting of the Council and minutes will not be produced.

COUNTY COUNCILLOR'S REPORT – if present, County Councillor Paulina Stockell will give a short report on matters affecting East Farleigh. Minutes will not be produced.

BOROUGH COUNCILLORS' REPORTS – if present, Borough Councillors Brian Mortimer, Emily Fermor and/or Richard Webb will give a short report on matters affecting East Farleigh. Minutes will not be produced.

POLICE REPORT – if present, the representative from Kent Police will give a report on policing matters affecting East Farleigh. Minutes will not be produced.

COMMUNITY SUPPORT WARDEN'S REPORT – if present, Adam McKinley will report on matters affecting East Farleigh. Minutes will not be produced.

AGENDA

- 17/300 APOLOGIES FOR ABSENCE
To receive apologies for absence and to consider whether to approve reasons given.
- 17/301 RECORDING OF PROCEEDINGS
To ask for notification of whether anyone intends to film, photograph or record any items.
- 17/302 DECLARATIONS OF INTEREST AND LOBBYING
To receive any declarations of personal or prejudicial interest Members may wish to make, relating to any items on the Agenda and to report lobbying.
- 17/303 EXCLUSION OF THE PRESS AND PUBLIC
To agree any items to be dealt with after the public (including the press) have been excluded.
- 17/304 MINUTES OF THE COUNCIL MEETING HELD ON 7TH MARCH 2017
17/304.1 To approve and sign as a correct record.
17/304.2 Matters arising from the minutes not otherwise covered in the agenda.
- 17/305 REPORT FROM THE PLANNING COMMITTEE
- 17/306 PARISH COUNCILLORS
17/306.1 To report on any events attended on behalf of the Council, including the Clerk.
17/306.2 To raise matters reported to them by parishioners:
Defibrillator – update.
17/306.3 Any other matters Councillors wish to raise:
17/306.3.1 Increasing the use of the Farleigh Club: update.
17/306.3.2 Use of initials in minutes: proposal that only decisions are recorded with relevant detail about discussions, but not identifying who said what.
- 17/307 FINANCE
17/307.1 To agree payments made since the last meeting.
17/307.2 To resolve that cheques and BACS transfers presented be authorised and signed.
17/307.3 To receive the financial statements for the period 1st- 29th March 2017.
17/307.4 Any other financial matters:
17/276.4.1 Workplace pension update - to agree on salary sacrifice issue.
17/276.4.2 All signatories to sign the change of signatory form to make Cllr Hussein a signatory.
17/276.4.3 To note increase in electricity rates (E-ON)
- 17/308 VILLAGE CAR PARK
Update.
To receive March Inspection sheet and agree action as required.
- 17/309 HIGHWAYS – MAJOR PROJECTS
17/309.1 To receive the April report.
17/309.2 Bridge Working Party: update.

- 17/310 HIGHWAYS - MAINTENANCE
To receive the April report.
To receive quotation for replacement of headpiece on The Horsetrough and agree action.
Update on monitoring of Pearsons Landscapes.
- 17/311 FOOTPATHS
To receive the April report.
- 17/312 RECREATION AND PLAY AREA
To receive the April report and March Inspection sheet and agree action, as required.
To agree what action to take over the dangerous state of the container on the recreation field.
Update on play area maintenance.
To receive latest play area inspection sheet and agree action as required.
- 17/313 AUDITING THE VILLAGE'S HISTORICAL HERITAGE AND ECOLOGY
Update if necessary.
- 17/314 SPEED WATCH
Update.
- 17/315 FETE
Update, if necessary.
- 17/316 BROADBAND
Update, if necessary.
- 17/317 WEBSITE
Update.
- 17/318 VACANCY ON THE PARISH COUNCIL
Update.
- 17/319 ANNUAL PARISH MEETING 2017
Update on arrangements and to agree on distribution of Chairman's report.
- 17/340 CORRESPONDENCE
- 17/341 ABSENCES
To note forthcoming absences of Councillors and Clerk.
- 17/342 DATE OF NEXT MEETING
Annual Parish Meeting: 25th April, 7.30pm in the Old School Hall
Annual Meeting: Tuesday 2nd May 2017, at 7.15pm in the Old School Hall, Lower Road.